## **Hilltop House Garden Committee**

The gardens of this former Mainline estate in Devon, PA is maintained and enhanced by a group of volunteer Weeders. Now part of Easttown Township, the venue is used for community events, weddings and other social activities, and meetings of various businesses and garden clubs.

Formed in April 2020, The Hilltop House Garden Committee is comprised primarily of members who live in Easttown Township, but all club members are invited to participate. The Chair of the committee organizes the committee members to work on maintaining and enhancing the gardens which includes weeding, planting seasonal annuals, pruning and adding perennials and shrubs, and works with the township and the facilities manager to determine future improvements to the grounds. Funding for the maintenance of the gardens is provided by the township.

Workdays begin in early spring and continue through the fall with the volunteers gathering weekly on Wednesday's from 9:00 – 11:00am.

Photos of workday activities should be sent to the Website Administrator to be added to the website.

At the end of each program year the Chair is responsible for preparing a year-end report of the activities of the committee to be presented at the Annual Meeting. This should be provided to both the President and the Recording Secretary 1) Electronically in advance of the meeting and 2) brought to the meeting as a hard copy. A hard copy should be handed or sent to the Archivist/Historian. Confer with the Archivist/Historian about providing her with hard copies of other materials to be archived.

After the Annual Meeting each year and before July 1, the Chair should confirm with all those listed on her committee to be sure they want to remain active. She should take this opportunity to add to the committee as appropriate. The list of committee members, as it is to be printed in the Program Book, should be forwarded by the Chair to the President, who will approve it and forward it to Print and Publications